CHAPTER NUMBER

CHAPTER TITLE [[1]](#footnote-1)

AUTHOR’S NAME

(CAPITAL LETTERS, TIMES NEW ROMAN, 1st letter 16 PT., the rest 13PT., CENTER ALIGNED)

**Secondary headings**

**(Times New Roman, bold, the 12 PT., center aligned)**

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**Images**

1. It is recommended that you use TIFF files for producing images or photographs, and EPS files for vector graphics (illustrations). All images including photographs must be included in the main Word or other files submitted.

2. Take into account the size of CSP pages when including images. Your image will have to be resized if it is too large or too small, and this can prove problematic in certain cases.

3. Call your pictures or illustrations Fig. 4-3 or Ex. 2-3. The first number refers to the chapter number and the second to the illustration or image number within the chapter.

**Tables**

1. Do not use different types of formatting for different rows or columns unless you would like to differentiate between headings and body text.

2. Entitle your table in the same way that you entitled your image. E.g. Table 3-2 for the second table in the 3rd chapter.

**Bibliography**

References to the literature in the main text should use the form: (Stiglitz 1992); (Stiglitz and Gwin 1997, p. 190); (IMF, 2009). Footnotes should be avoided.

1. Edward B. Tylor, *Researches into the Early Development of Mankind and the Development of Civilization.*, ed. Paul Bohannan (Chicago: University of Chicago Press, 1964), 77.
2. Kossinets, Gueorgi, and Duncan J. Watts. "Origins of Homophily in an Evolving Social Network." *American Journal of Sociology* 115 (2009): 409-50. Accessed December 5, 2014. doi:10.1086/599247.
3. McDonalds Corporation. "Our History – McDonalds.com." Accessed 27, 2013. http://www.mcdonalds.com/us/en/our\_story/our\_history.html.

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